

**Oban, Lorn and the Isles Area Committee
Workplan 2020-21**

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
March 2021					
10 March 2021	Oban Strategic Development Framework	Head of Economic Development and Strategic Transformation - Matt Mulderrig	Update Report	15 February 2021	
10 March 2021	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly Report	15 February 2021	
10 March 2021	Roads and Infrastructure Services Update	Development and Infrastructure	One off Report	15 February 2021	
10 March 2021	Secondary School Reports - Oban High School	Head Teacher	Annual Report	15 February 2021	
10 March 2021	Secondary School Reports - Tiree High School	Head Teacher	Annual Report	15 February 2021	
10 March 2021	Oban Harbour Update	Head of Roads and Amenity Services – Stewart Clark	Quarterly report	15 February 2021	

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10 March 2021	Strategic Housing Investment Plan (SHIP)	Director of Development and Infrastructure – Douglas Whyte	Annual Report	15 February 2021	
10 March 2021	Oban car parks – Project update	David Allan Estates & Property Development Manager		15 February 2021	
10 March 2021	Increased Campervan and Motorhome Tourism	Craig Wilson – Economic Growth Officer	One off	15 February 2021	
June 2021					
9 June 2021	Supporting Communities Fund – Grant applications	Community Planning – Laura Macdonald	Annual Report	17 May 2021	Moved from March as per changes to cut off dates agreed at Council in Nov 2020
9 June 2021	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly Report	17 May 2021	
9 June 2021	Roads and Amenities Revenue and Capital Update (completed to date/programmed for next period)	Development and Infrastructure Hugh O'Neill	Quarterly Report	17 May 2021	

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9 June 2021	Major Projects Update (where appropriate)	Development and Infrastructure	As appropriate	17 May 2021	
9 June 2021	Primary School Reports	Education Services	Annual report	17 May 2021	
9 June 2021	6 monthly HSCP – Local Report (Highlight local issues)	Health & Social Care Partnership – Charlotte Craig	Bi-Annual Report	17 May 2021	
9 June 2021	Oban Harbour Update	Head of Roads and Amenity Services – Stewart Clark	Quarterly report	17 May 2021	
9 June 2021	Oban as a University Town – Steering Group update	Executive Director Development and Infrastructure	Bi-yearly	17 May 2021	
9 June 2021	John of Lorne Bequest Applications	Legal & Regulatory Support – Stuart McLean	As required	17 May 2021	Cut off for applications 15 May 2021

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9 June 2021	TRO Update	Development and Infrastructure	One off	17 May 2021	
9 June 2021	West Highland Housing Association Board Appointment	Legal & Regulatory Support – Stuart McLean	One off	17 May 2021	
September 2021					
8 September 2021	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly Report	16 August 2021	
8 September 2021	Roads and Amenities Revenue and Capital Update (completed to date/programmed for next period)	Development and Infrastructure Hugh O'Neill	Quarterly Report	16 August 2021	
8 September 2021	Annual Recycling Report (by area)	Development and Infrastructure John Blake	Annual Report	16 August 2021	
8 September 2021	Oban Harbour Update	Head of Roads and Amenity Services – Stewart Clark	Quarterly report	16 August 2021	

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8 September 2021	John of Lorn Bequest - Annual Review	Legal & Regulatory Support - Stuart McLean	Annual Report	16 August 2021	
8 September 2021	John of Lorne Bequest Applications	Legal & Regulatory Support – Stuart McLean	As required	16 August 2021	Cut off for applications 15 August 2021
8 September 2021	Supporting Communities Fund – End of Project Monitoring Report	Chief Executive Rona Gold/ Samantha Somers	Annual Report	16 August 2021	
8 September 2021	Winter Gritting Policy	Head of Roads and Amenity Services	Annual Report	16 August 2021	Reference to EDI Committee paper – not for decision
8 September 2021	Strategic Housing Fund	Director of Development and Infrastructure – Douglas Whyte	Annual Report	16 August 2021	
December 2021					
8 December 2021	Performance Review Area Scorecard	Performance Management and Improvement Officer	Quarterly report	15 November 2021	
8 December 2021	Windfarm Trusts	Legal & Regulatory Support - Stuart	Annual Report	15 November 2021	

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		McLean			
8 December 2021	Charitable Trusts Updates	Legal & Regulatory Support - Stuart McLean	As required	15 November 2021	
8 December 2021	ACHA Annual Update	Chief Executive ACHA	Annual Report	15 November 2021	
8 December 2021	Secondary School Reports - Tobermory High School	Head Teacher	Annual Report	15 November 2021	
8 December 2021	HSCP Annual Performance Report	Community Service Charlotte Craig	Annual	15 November 2021	
8 December 2021	6 monthly HSCP – Local Report (Highlight local issues)	Health & Social Care Partnership – Charlotte Craig	Bi-Annual Report	15 November 2021	
8 December 2021	Oban Harbour Update	Head of Roads and Amenity Services – Stewart Clark	Quarterly report	15 November 2021	

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8 December 2021	John of Lorne Bequest Applications	Legal & Regulatory Support – Stuart McLean	As required	15 November 2021	Cut off for applications 15 November 2021
Future Reports – dates to be determined					
	Rural Growth Deal	Head of Economic Development and Strategic Transformation			
	Proposed Roundabout on A85	Head of Economic Development and Strategic Transformation			